

# St. Peter's C.E. Primary School



## Job Description

MPR/UPR Teacher

**JOB TITLE: Teacher (MPS) (temporary, part-time)**

**ACCOUNTABLE TO: Senior Leaders and Governors**

### Christian Ethos

To work with the Senior Leadership Team and colleagues in creating, inspiring and embodying the Christian ethos and culture of St. Peter's C.E. school, ensuring an environment for teaching and learning that empowers both staff and students to achieve their highest potential.

- To attend, take part in and lead acts of collective worship in accordance with the Governing Body's policy.
- To provide Religious Education in accordance with the Liverpool Diocesan agreed Syllabus
- To ensure that pupils have a safe and caring environment both in school and on out of school activities.
- To foster good relationships with all members of the school and the local community, including parents.
- To celebrate the successes of the school at every opportunity.
- To act as a model of professional conduct and presentation, demonstrating high personal standards of expertise and commitment.
- To perform, in accordance with any directions which may reasonably be given by the Headteacher, such particular duties as may be assigned.
- To plan opportunities to develop the spiritual, moral, social and cultural aspects of pupils' learning.

## Teaching and Learning

Within the context of a Church School, the search for excellence pursued through teaching and learning takes place in the context of the individual needs and aspirations of the pupils as God's children.

- To carry out medium and short term planning for teaching the National Curriculum and evaluating progress towards this, as required by the school's policies.
- To teach, according to their educational needs, the pupils assigned to them including the setting and marking of work to be carried out in school and elsewhere. To identify clear teaching objectives and outcomes with appropriate challenge and high expectation.
- To manage the classroom effectively to develop a purposeful and stimulating learning environment, ensuring the best use of support staff.
- To manage pupil behaviour in a positive and effective manner and in line with the school's policy.
- To review programmes of work, teaching materials and methods in liaison with co-ordinators and other colleagues.
- To assess, record and report all the development, progress and attainment of pupils having regard to the curriculum of the school.
- To set targets for individual pupils as required.
- To contribute to meetings, discussions and management issues necessary for whole school systems.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity, in line with the school's policies.
- To supervise the playground on a rota basis.
- To record and monitor attendance for the class, liaising with the Office Manager over the First Day Response action.
- To further personal development with relevance to the post and personal needs.
- To attend relevant training and meetings.
- To liaise with outside agencies when appropriate.
- To continue professional development, maintaining a portfolio of training undertaken and impact.

## General Duties

- The education and welfare of a designated class of pupils in accordance with the requirements of Conditions of Employment of School Teachers, having due regard to the National Curriculum, the school's aims, policies and schemes of work. To share in the corporate responsibility for the well being and discipline of all pupils.
- To comply with the Council's/School's Health & Safety Policy and associated safe working procedures and guidelines

- To communicate Health & Safety Policy procedures and guidelines to all employees under the management/supervision of the post holder
- To comply with the Council's/School's Comprehensive Equality Policy and ensure that it is implemented within the service area and amongst employees within the remit of the post
- To be responsible for the implementation of the Council's/School's Human Resource policies and procedures including Employee Relations within the remit of the post
- To comply with the Council's data protection policy and code of practice within the service area and amongst employees within the remit of the post
- To comply with the fact that this post is subject to enhanced DBS disclosure

*Note:* The details within this job description reflect the content of the job at the date it was prepared. However, it is inevitable that over time, the nature of the job may change. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently this job description will be revised from time to time and in consultation with the post holder.

An annual review of performance will take place as part of the appraisal process.

March 2019